



Edmonton Christian High School

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June 30, 2017

Dear Parents & Guardians of Students at Edmonton Christian High School,

I want to thank everyone who is a part of our school community and the Society for Christian Education for the support for students and staff as we challenge our students, through Christ-centered education, to actively play their role in God's story. Our school theme for the upcoming 2017-2018 school year will be **"dig deep. cultivate community."** The scripture passage supporting this theme is from Hebrews 10: 24-25; *Let us consider how we may spur one another on towards love and good deeds, not giving up meeting together... but encouraging one another.*

"dig deep": Life gives us many challenges and obstacles and I believe we as a school community have an important role to play, teaching our students that trying and failing at something is okay, to teach students to keep on trying and to not give up. Meaningful learning often takes place when a person has tried, failed, repeatedly persevered and didn't give up or quit. Jesus modelled amazing fortitude and perseverance when faced with all sorts of challenges in his life, leading to his ultimate act of love and servitude – his sacrifice on the cross and the gift of Grace we each have received. **"cultivate community"**: this allows us as a school community to build upon the Great Commandment: love the Lord your God and love your neighbor as yourself. Jesus loved all people, accepted them for who they were, and always welcomed them into his community.

On Tuesday, September 5, we will begin the 2017-2018 school year with a mindset of doing our utmost to ensure that our wonderful students will have a successful start to the year. We will come together, as a community committed to Christian Education, to live up to the high standards this school community expects for faith-based education, academics, and student behaviour. It will be a great school year, but for now, we all need to take a break and enjoy the family time that summer vacation provides us!

Enclosed is a comprehensive package of important information for your consideration and to help plan your child's upcoming 2017-2018 school year. Included in this package is a school calendar, timetable, supplies list, a school fees update and other school start up information that is relevant for all grade levels. Further school information can be found on SchoolZone. I know everyone is looking forward to another year of compelling and transformational Christian education.

to learn about the upcoming school year and to meet your child's teachers. More specifically, the Parent Orientation Evening will run as outlined below and this differentiated schedule will allow parents to attend both meetings if you have children at both schools.

West School Orientation (grades K-9) 6:15 p.m. to 6:30 p.m. in the West School gym - classroom and teacher visitations will then take place in classrooms from 6:45 p.m. to 8:00 p.m. For parents of junior high students, please note that we will have specific information sessions for each of Grades 7, 8 and 9, starting at 7:00 p.m.

High School Orientation (grades 10-12) 7:00 p.m. to 7:30 p.m. in the High School gym – teacher visits will follow, from 7:30 p.m. to 8:30 p.m.

In addition to the Orientation Evening, there will be a **Community Meal** for all families of students at West Campus and High School. All family members are welcome to attend; there is no need to sign up or to bring anything, just show up! The **Community Meal** takes place on Thursday, September 7, from 5:00 p.m. to 7:00 p.m. in the high school atrium. I look forward to seeing you all there!

Please read through all the information that is enclosed in this package and plan to set your own family calendars so that the number of days your child will be in school learning next year will be maximized and the number of interruptions to their learning from appointments, trips, etc... will be minimized.

See you on September 5 for the first day of classes of the 2017-2018 school year. Have a blessed summer!

Sincerely,



Darren Oskoboiny, Principal
Edmonton Christian West Campus and High School

2017/ 2018 Important School Dates Edmonton Christian High School

Thursday, August 24	School Office Opens
Friday, August 25	Locker Selection on SchoolZone
Thursday, August 31	High School Registration
Tuesday September 5	First Day of Classes
Thursday September 7	Parent Orientation Evening / Community Meal
Friday, September 8	Grade 10 Orientation Day
September 20 & September 21	Service Days
Monday, October 9	No School – Thanksgiving
Tuesday October 17	Interim Reports on SchoolZone
Thursday, October 19	PCCE Conference – No School
Friday, October 20	PCCE Conference – No School
Tuesday, October 24	Parent Teacher Conference
Wednesday, November 8	Progress Reports on SchoolZone
Thursday, November 9	No School – Day In Lieu
Friday, November 10	No School – Non Instructional Day
Monday, November 13	No School – Non-Instructional Day
November 27 – December 2	High School Play week
Friday, December 8	Interim Reports on SchoolZone
Thursday, December 21	Christmas Banquet
December 23 – January 7	Christmas Break – No School
Wednesday, January 31	Last day of Semester 1 – Turn around day – No School
Wednesday, January 31	Progress Reports on SchoolZone
Thursday, February 1	First day of Semester 2
Friday, February 9	No School – PD Day
Monday, February 19	Family Day – No School
Thursday, March 1	Teacher Convention – No School
Friday, March 2	Teacher Convention – No School
Thursday, March 8	Open House
Friday, March 16	Interim Reports on SchoolZone
Wednesday, March 21	Parent Teacher Conference
March 24 – April 2	Spring Break – No School
Thursday, April 12	Passion Project Evening
Friday, April 20	Progress Reports on SchoolZone
Monday, April 30	No School – PD Day
Thursday, May 17	Interim Reports on SchoolZone
Friday, May 18	No School – Non Instructional Day
Monday, May 21	Victoria Day – No School
Tuesday, May 22	No School – Non-Instructional Day
Thursday, June 28	Graduation Ceremony
Friday, June 29	Progress Reports on SchoolZone

2017 - 2018 Edmonton Christian High School Bell
Schedule

Mondays, Tuesdays, Wednesdays and Fridays

Devotions/Period 1	8:55 - 10:21
Break	10:21 - 10:25
Period 2	10:25 - 11:51
LUNCH	11:51 - 12:24
Period 3	12:24 - 1:50
Break	1:50 - 1:54
Period 4	1:54 - 3:20

Thursdays - Early Dismissal

Devotions/Period 1	8:55 - 10:10
Break	10:10 - 10:14
Period 2	10:14 - 11:29
Lunch	11:29 - 11:54
Period 3	11:54 - 1:09
Break	1:09 - 1:13
Period 4	1:13 - 2:28

Information about Bill 1: An Act to Reduce School Fees

EPSB schools will be implementing the recently introduced by the provincial government Bill 1: An Act to Reduce School Fees. You may have heard reports that school fees would be eliminated but this is not the situation, school fees are being reduced - not eliminated. A summary of what this means for parents/guardians of students at Edmonton Christian West and High Schools appears below. If you have any questions or would like clarification, please contact school administration.

Changes for 2017-2018 school year - Fees that cannot be charged:

- **Textbook rental fees** - Schools can no longer collect a textbook rental fee, unless it is a refundable deposit.
- **Workbooks** - if workbooks are used for instructional purposes in the classroom, no fee can be charged.
- **Printing and photocopying** - fees for printing and/or photocopying cannot be charged. Schools cannot include printing/photocopying paper on supply lists.
- **Technology user fees** - schools cannot charge to rent computers (or other electronic devices), software applications or any other technology-related infrastructure.

Changes for 2017-2018 school year - Fees that can be charged:

- **Refundable textbook deposit** - a refundable textbook deposit of \$75 fee is collected from junior and senior high students their first year at the school. Assuming all textbooks are returned in good condition, a refund equal to the same amount paid will be issued once the student leaves the school.
- **Option courses** - Fine Arts and Career and Technology Studies classes.
- **Activity (field trip) fees** - Schools can continue to charge fees for things like in-school presentations, residencies (artistic or athletic) or off-site field trip learning opportunities.
- **Extra curricular fees** - School clubs, athletics team fees, intramurals.
- **Non-curricular supplies (these materials and services are optional):**
 - Agendas/kanga pouches
 - Study Keys (not being used in the classroom, for student use at home)
 - Graduation activities fees
 - Student Union Fees
 - Locks
 - Fitness centre access

- **Non-curricular travel** (travel experiences not connected to a course) - Schools can continue to charge fees for travel, accommodation and admissions charged for extended travel.
- **Other sales and services that can be charged:**
 - Cafeteria sales, hot lunches and milk programs.
 - Special events: these include ticket sales for events such as graduation (banquet, convocation), drama, music, art or athletic events.
 - Sales or rentals of other supplies/services: these include the sale of optional goods and services such as yearbooks, pictures or school spirit wear.
 - Lost item replacement fees: schools may assess a cost-recovery fee for lost items such as textbooks, library books, ID cards.

Transportation Fees:

Due to Edmonton Christian West and High School being classified as an “Alternative Program” within Edmonton Public Schools, parents/guardians are responsible for all transportation fees for busing children to and from school.

SchoolZone

What is SchoolZone?

SchoolZone is a new information portal developed by Edmonton Public Schools. As a publicly accessible Web site that provides secure access to school and student information, it serves to enhance the relationship between school and home.

School Zone is the main tool that Edmonton Christian West School uses to communicate between Teachers, the school, and families. All students and families registered with Edmonton Public Schools have a SchoolZone account. This is where families can find useful and important information such as:

- School calendar
- Progress Reports
- IPP's
- Field trip forms
- Homework
- All school news
- Student fees
- PAT schedules
- Teacher / Administration email addresses
- Sports information
- School hand book
- Classroom new
- "This week at Edmonton Christian High School"
- Parent council information
- ...and much more

Making a daily visit to the SchoolZone site will guarantee you are up to date on all the upcoming events and news of Edmonton Christian High School. We encourage and strongly recommend families use this site on a daily basis.

To activate your account please complete the following steps:

1. logon to <https://SchoolZone.epsb.ca>

Select the My Account tab (*if you are new to our school or have forgotten your username or password, you will need to come in to the office to get a username and password*)

b. verify your email address, select Edit Email Address and type your email address.

c. You can join the SchoolZone email subscription list. If you want to add or delete your name from the email notification service, select Mailing Lists and place a checkmark beside the lists you wish to subscribe to.

d. If you have more than one SchoolZone account assigned to you, you can combine the accounts by selecting Merge My Accounts, and then enter your username and password for the accounts you wish to combine.

If you have questions about SchoolZone please contact the school at 780-408-7945.

CODE OF CONDUCT

Junior High / High School Students - Edmonton Christian Schools

As a member of our school community, you will be encouraged to live as a disciple of God. This discipleship includes serving God, God's people and God's creation. It is expected here that you will live as a member of a positive, loving, and accepting community. The gifts of the Spirit - love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control - guide all relationships. You will be encouraged to make conduct decisions that reflect Christian discipleship.

STUDENTS' RIGHTS

At Edmonton Christian Schools, all students have a right to:

1. Learn
2. Feel part of the Community
3. Be respected and safe at school
4. General health and cleanliness

RESPONSIBILITIES/EXPECTATIONS OF STUDENTS

It is expected that all Edmonton Christian School students will demonstrate their commitment to *being* and *becoming* faithful disciples of Christ.

In your academics you will be expected to:

- attend, be punctual and arrive prepared for all classes and assemblies. This includes writing exams on the day that they are given, with exceptions made for illness only;
- strive for excellence in all academic and personal endeavors. This desire for excellence will mean that spares will be used primarily as times to study and complete assignments;
- use technology appropriately, not letting devices be a disruption or hindrance to learning for you or others.

In your relationships with others you will be expected to:

- recognize and respect the rights of all students to learn and all teachers to teach;
- respect the authority of all adults affiliated with the school;
- treat each other with courtesy and respect;
- not bully, harass, threaten, disrespect or intimidate other students by means of words or actions, whether it be online or directly to another student;
- be responsible for informing teachers or school administration of events or circumstances that may jeopardize the security and/or safety of staff or students.

In your general behaviour as a member of a community you will be expected to:

- behave at all times with dignity, respect, responsibility and appropriateness. This includes refraining from overt public displays of affections;
- keep hallways clear and quiet during class time;
- smoking, vaping or e-cigarettes on, or within sight of school grounds is not permitted;
- swearing, making racial comments or insulting statements—either in person or online is not permitted;
- not be in possession or under the influence of alcohol, drugs or any illegal substance;
- dress appropriately for school. This includes no hats. Let modesty be a guiding principle;
- not be in possession of any weapon or dangerous goods including laser pointers, or use school supplies as weapons to harm, intimidate or threaten others including being involved with any of these things within proximity of the school;
- not bring or encourage friends to visit Edmonton Christian School nor visit or attend other schools without an official appointment.
- inform teachers/principal(s) of trespassers at Edmonton Christian School;
- be responsible for your behavior to and from school. This includes your time on a bus.
- refrain from all conduct that might damage the moral tone or reputation of the school.

Failure to meet the expectations for appropriate behavior may result in any of the following consequences: a reprimand, parental involvement, loss of privileges, detention, restorative discipline, counselling, exclusion from class, community service, suspension or expulsion from the school or from the district; if warranted, various charges may also be pursued by police.

A recommendation for expulsion from Edmonton Christian School may occur as a result of the following infractions either through intentional or negligent conduct:

- Uttering threats and/or fighting and/or assault;
- Being in possession of a weapon in or around school grounds;
- Being involved in the possession of or sale of any illegal substance;
- Uttering false messages such as bomb threat; or abusing a safety/emergency device such as a fire alarm or smoke detector that jeopardize the safety and security of staff or students

I have read the above rights and responsibilities. I agree to abide by them and understand the consequences.

Student Name (print)

Student Signature

Date

Acceptable Use Policy (AUP) for Computers and Cell Phones Edmonton Christian High School

An Acceptable Use Policy (AUP) is a written agreement, signed by students and their parents or legal guardians, outlining the terms and conditions for the use of the High School's Computer Network and Student Cell Phones. **The AUP should be read and then signed in the appropriate places by both parents/guardian and students.** Anyone using the School Network is required to sign this AUP and know that it will be kept on file.

A. Compute Network:

Our computer lab is intended for the educational use of all our students. The following policies have been set to maximize this objective. Underlying our policy are the following basic premises:

- Priority use for computer time is for instructional purposes
- Disk storage space is intended for educational purposes
- The school will not permit violation of copyright law
- The school will not permit illegal activities
- The school will not permit tampering with computers

Students should be aware that the Criminal Code of Canada, the Copyright Act, and other laws have provisions regulating the use of computer technology.

The following are guidelines and rules to follow:

1. Access is permitted only when the room is supervised by a teacher.
2. Absolutely no food or drink of any type is to be brought near the computers.
3. Staff and students shall not download or copy any unauthorized software on to the local area network or any individual machine. The addition of any software shall be approved by the principal or the Network Administrator.
4. All printing must have the prior approval of the supervising teacher. For all personal items printed, a charge of .05 cents per black and white page. Students should purchase a printing/photocopying card - \$1.00 for 20 pages.
5. Any student copying other people's work to complete assignments is considered to be cheating and will result in an office referral.
6. Vandalism will result in cancellation of privileges and in some cases a school suspension. Vandalism is defined as any malicious attempt to harm, destroy data of another user, the Senior High Campus' network, or other Internet codes.
7. Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the Network, you must notify the Network Administrator. Do not demonstrate the problem to others.
8. Unapproved memory devices **MAY NOT** be inserted into any computer and may be confiscated. Only devices containing data files and documents that have been created by the student at home and intended to be transferred into the student's directory will be permitted. Students are encouraged to transfer data via email.
9. The downloading or running of freeware, shareware or public domain software from any diskette or the Internet is not permitted at anytime. Only software placed on the network by the system administrator may be used. Students who require additional software will need to contact a teacher or system administrator to assist with this process.
10. Absolutely **no game playing** on any school computer.

The **consequences** for improper use of the High School Network are:

1. **Warning – first 3 days of school year.**
2. **Step 1 - Removal of privileges for 1 day.**
3. **Step 2 - Removal of privileges for 1 week.**
4. **Step 3 - Removal of privileges for 1 month.**
5. **Step 4 - Removal of privileges for 1 term.**

B. Cell Phones:

1. Students may only use their cell phones before and after classes, and during breaks. Phones must not be seen, heard, or used during class time.

The consequences for improper use of cell phones are:

1. **Warning – first 3 days of school year.**
2. **Step 1 – Confiscated if seen or heard for 1 day.**
3. **Step 2 – Confiscated if seen or heard for 1 week.**
4. **Step 3 – Confiscated if seen or heard for 1 month.**
5. **Step 4 – Confiscated if seen or heard for 1 term.**

C: Guidelines

These guidelines are provided so that you are aware of the responsibilities you are about to acquire. In general this requires efficient, ethical and legal utilization of the network resources. If an ECHS user violates any of these provisions, access to the computers could be denied. Any user identified as a security risk or having a history of problems on other computer systems may be denied access.

NAME:	
GRADE:	DATE:

Please read and discuss this Acceptable Use Policy. **Please sign and return this form**, and keep the AUP for your records. Students will not be allowed access to the Internet until this form is returned to the Network Administrator or the principal.

As the **parent or guardian** of this student, I have read and understand the Edmonton Christian High School's A.U.P. and allow my child to use the ECHS Computer Network, e-mail and the Internet.
I understand the Edmonton Christian High School cell phone policy.

Parent Signature _____ Date _____

As the **student** applying for Internet privileges, I have read this AUP and understand our connection to the Internet is designed for educational purposes. I understand it is impossible for ECHS to restrict access to all controversial materials acquired on the Internet. I also agree to report any misuse of the information system to the ECHS Network Administrator. I understand and will abide by the Acceptable Use Policy. I further understand that any violation of the regulations above is unethical and against the spirit of our policy. Should I commit any violation, my access privileges may be revoked and school disciplinary action may be taken.

- I understand the Acceptable Use Policy for the Internet on the ECHS Network, and assume full responsibility for my actions.
- I understand, and will abide by, the Edmonton Christian High School cell phone policy.

Student Signature _____ Date _____